



# EXPORT COMPLIANCE CHECKLIST

Nam Viet Group – Beverage Export Division

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## PURPOSE

This checklist provides a comprehensive overview of essential compliance steps required for exporting beverage products globally.

It is designed to support brands and importers working with Nam Viet Group to ensure a smooth and compliant export process.

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## 1. REGULATORY DOCUMENTATION

- Certificate of Origin (CO)
  - Certificate of Free Sale (CFS)
  - Health Certificate
  - Certificate of Analysis (COA)
  - Halal Certificate (if required)
  - Organic Certificate (USDA/EU, if applicable)
  - FDA Registration (for U.S. market)
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## 2. LABELING & PACKAGING COMPLIANCE

- Product name and category clearly displayed
- Ingredient list in descending order
- Allergen declaration (as per market)
- Nutrition facts panel (formatted by country)
- Manufacturer / Exporter name and contact info
- Production & Expiry Dates (DD/MM/YYYY)

- Language compliance (e.g., Arabic, Chinese, French)
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### 3. SHIPPING & LOGISTICS

- Export cartons labeled clearly with product info
  - Accurate packing list and commercial invoice
  - Incoterms agreed (EXW, FOB, CIF, DDP...)
  - Shelf life validated for export destination
  - Shipment booked with tracking enabled
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### 4. ADDITIONAL COMPLIANCE TIPS

- Keep copies of all export documents
  - Double-check market-specific import rules
  - Use standardized pallet sizes and clear shipping marks
  - Work with certified freight forwarders
  - Update labels regularly to reflect local regulations
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### CONTACT – EXPORT TEAM

Nam Viet Group – Export & Compliance Division

 [export@namvietgr.com](mailto:export@namvietgr.com)

 +84 933 678 357

 [www.namvietgr.com](http://www.namvietgr.com)